

# Southern Christian Church

## Southern Kids

### Policy for creche and school aged programs

#### 1. Introduction

- Southern Kids programs aim to provide supervision and Bible teaching during the Sunday service to children attending Southern Christian Church.
- We aim to point children to know and love Jesus, and to enable parents to hear the Bible taught each week in the service.
- Southern Kids is not designed to replace the modelling and teaching in the home.

#### 2. For all of our Sunday kids' programs, Southern will:

- Coordinate the program and volunteers, ensuring they both meet the church's Safe Ministry requirements, including the safety of the program and equipment, and ensuring all volunteers maintain current training and working with children's checks;
- Ensure there are safe and appropriate ratios of leaders to children during the program;
- Ensure each child attending the program has a completed registration form, and their details remain updated;
- Ensure that each child is signed in and out of the program by a parent or guardian, or by a person who has been given authority to do so by the parent or guardian;
- Provide a first aid kit, which may be used by the leader for minor injuries (such as band-aids), or by the first aid representative for more severe treatment;
- Contact the parent in the case of an injury requiring more than minor treatment, and with the parent's consent, arrange for a qualified first aid representative to provide first aid;
- Ensure any incident, near-misses or other concerns are reported to the Safe Ministry Contact(s) and documented as per the Management Process for Incidents and Other Concerns.

#### 3. For all of our Sunday kids' programs, we expect parents to:

- Complete a registration form before their child participates for the first time, and update leaders with any changes to registration details;
- Sign children in and out of the program; parents are responsible for the supervision of their children outside of these times;
- Remain on the premises while their child is in the program, and be contactable via phone during the service at all times;
- Respond promptly to assist children who require help going to the toilet;
- In case of an emergency evacuation, collect and safely evacuate children;

- Remain responsible for medical care, other than minor treatment such as band-aids and ice-packs, including administering any medication required;
- Keep their child out of the program if the child is sick. The foyer or the back area of the main hall will be available for them to supervise their child.

**Approved by Administration Committee:** 12 March 2023

**Due for review:** March 2024